Income Tax Tables Update

Loading the latest Sept 25 2025 NAT 3539

As a result of the new legislation, Schedule 8 – Statement of formulas for calculating study and training support loans components (NAT 3539) and the related weekly, fortnightly, and monthly tax tables are being updated.

Employers and payers must apply these updated tables prospectively—only for payments made on or after 24 September 2025. There's no requirement to recalculate STSL withholding for payments made between 1 July and 23 September.
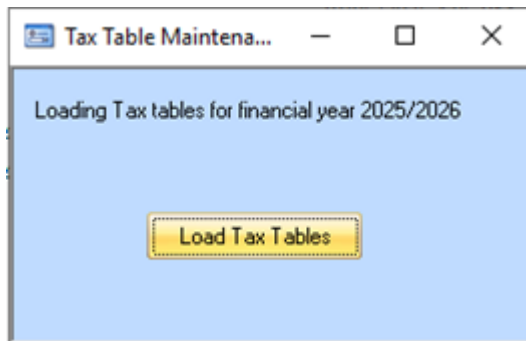
Following is a step-by-step guidance on the loading of the latest NAT 3539 tax tables.

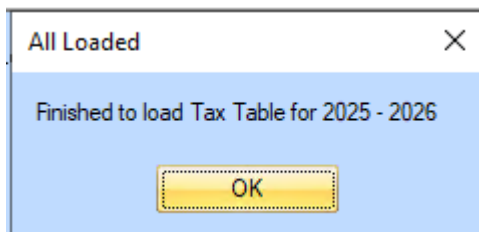| Note	Once the tax tables have been loaded all payroll pay runs will use the new tax scales, regardless of the date selected in the initialisation screen. Do not follow these steps until all pay runs for the previous financial year have been finalised.

1. Download the Tax Tables from the Support page on www.zavanti.com or the Zavanti Support Portal.

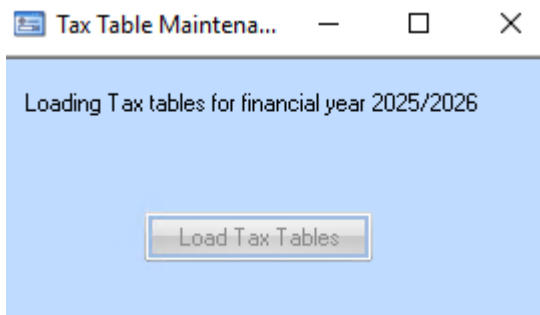| Note	This update can only be applied to Version 13 or Version 14. Please ensure you download and apply your version specific update

2. Extract the files from the zip file and save into the Zavanti ERP Application folder (L:\) or mapped Zavanti drive if not L:

3. Once extracted go to the Zavanti ERP Application folder (L:\) or mapped Zavanti drive if not L and double click on the file to run it.

   - Version 13 - TaxTable2025-2026SepV13.exe

   - Version 14 - TaxTable2025-2026SepV14.exe

4. If an error appears regarding DLL files, please ensure the downloaded file has been extracted and that it appears directly in the Zavanti ERP Application folder (L:\) or mapped Zavanti ERP drive (not any subsequent child folders).

5. Click the button "Load Tax Tables"

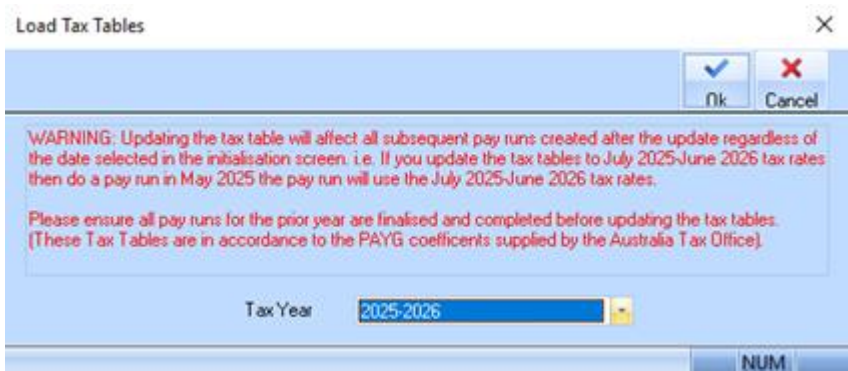6. When complete a message will appear. Click OK

7. The button becomes grey and disabled; the process is complete. The following window will appear. Close this window to complete the load of the tax tables into the database.

8. Open the Payroll module

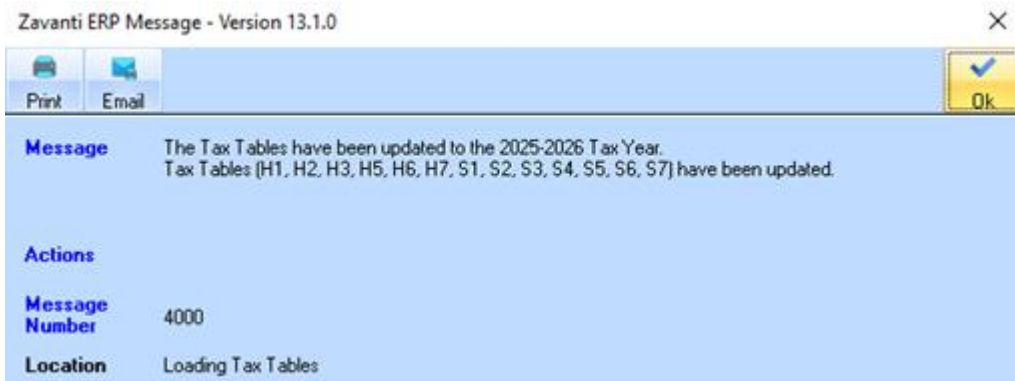9. Click on Utilities Menu > Load Tax Tables.

10. A window like the following will appear:

11. Ensure the correct tax year has been displayed and reselect the tax year (this is to ensure if there are more than 1 tax table for that financial year that the correct scales are updated) from the drop-down box.

Error	If the year doesn't appear, download and install the tax tables following the instructions in the first section of this FAQ, before returning to this step.

12. Press Ok. A confirmation message will appear.

13. Press Ok. The main window of Payroll will reappear. The new tax tables will have been successfully loaded and pay runs for the next financial year can now be processed using the selected Tax tables.